

Westbury Christian School Enrollment Contract – 20__-20__
Foreign Students – I-20

Name of Student: _____ Grade: _____

1. Parent(s)/Guardian(s) are Partners with Westbury Christian School (WCS) in the education of their student. This Partnership is based on a common understanding and acceptance of the Mission Statement, Statement of Philosophy, and the school policies set forth in the Student/Parent Handbook (Handbook) of WCS; it is available on the WCS website at www.westburychristian.org. Parent(s)/Guardian(s) acknowledge that they have had the opportunity to review a copy of the current WCS Handbook, which may be amended from time to time in the sole discretion of WCS and becomes effective upon publication. It is understood and agreed that WCS reserves the right, in its sole discretion, to enforce the Handbook policies and the “spirit thereof” regarding student accountability.

2. Should Parent(s)/Guardian(s) fail to support WCS’s enforcement of Handbook policies as applicable to their student, WCS may, in its sole discretion, determine that the student not be permitted to continue in the school.

3. Parent(s)/Guardian(s) understand and agree that WCS reserves the right, in its sole discretion, to require a student who fails to maintain satisfactory academic progression, or display a general attitude and/or conduct that is not in harmony with the philosophy and objectives of WCS to leave the school.

4. If a student admitted on an I-20 is not sufficiently proficient in English to be successful at Westbury Christian School, as determined in the sole discretion of WCS, the student will be required to withdraw at the end of the first six weeks, and the United States Immigration and Customs Enforcement Agency (Sevis) will be informed that the student has been dismissed from school. All tuition and fees paid are non-refundable.

5. I agree that WCS may require my child to take an alcohol breathalyzer test at any time on campus or off campus at student activities at parent’s expense. Should the breathalyzer test prove positive for alcohol, parents have option at their expense to a blood alcohol test given within one hour. I agree that WCS may require my child to take a drug test at any time during regular school hours, at my expense, at the sole discretion of school administration. Such drug testing will not exceed once per six weeks.

6. Student names will be published for purposes including but not limited to recognizing membership in a class, academic achievement, special honors, community service projects, athletic and musical activities. Pictures of students will be displayed for purposes including but not limited to giving credit for artistic or academic accomplishments, showing classroom activities, highlighting the activities of an academic group, club, athletic event or social gathering, and promoting the school.

7. To protect the health and safety of each student, the school must be informed **IN WRITING** of any restrictions which should be placed upon the student’s participation in normal school activities and/or interscholastic athletics.

8. All tuition and fees (listed on the Fee Schedule for Foreign Students) must be paid before receiving the I-20 document and each subsequent school year before the start of school. The Parent(s)/Guardian(s) understands and agrees that all tuition and fees are **non refundable, unless the F-1 Visa is denied**.

9. If a student is withdrawn or dismissed from school for any reason, **the payment for the full year’s tuition is required** before official report cards, transcripts, and any other student records will be released.

10. All fee payments, including Before and After School Care and Cafeteria charges, which are past due by 10 days or more will be assessed a **25% late charge**. All payments to WCS made within two weeks before the end of a semester must be by cash or cashier’s check.

11. A student will not be permitted to attend classes when an account is one (1) month delinquent, and a student’s withdrawal will be required **when an account is two (2) months delinquent**.

12. The Parent(s)/Guardian(s) is responsible for payment of damages to and/or loss of school property or facilities caused by the student. In the event a student injures an employee, the Parent(s)/Guardian(s) will be responsible for all damages or loss to the employee and the school, including without limitation, the cost of all reasonable and necessary medical care and lost wages.

13. The Parent(s)/Guardian(s) understands and agrees that no student will be permitted to take final examinations, nor will official grades, report cards, transcripts and/or any other records be released, until the student’s account is paid in full. (This includes tuition, fees, and any and all in-school charges and obligations, i.e., library fines, detention/disciplinary fines, cafeteria charges, athletic fees, band fees, etc.) **(This policy applies to student leaving WCS for ANY reason.)**

Billing Information: _____
Name of individual to be billed Relationship to the student

_____ Address City State Zip Daytime phone #

If billing information is different from student’s home address, please state reason: _____

Yearly Tuition \$ _____

The undersigned understands and agrees that the Parent(s) and Guardian(s) signing this Enrollment Contract are bound by all the provisions of this contract and are personally responsible for the financial obligations for the student named herein.

Signature of Parent(s)/Guardian(s) comprehensively responsible for student:

Accepted: _____
Signature of Parent(s) Westbury Christian School Official

Signature of Guardian(s) Date

Date